

TENDER for Supply and installation of CCTV

Haryana Institute of Public Administration,
Plot No. 76, Sector-18,
Gurgaon

Sr. No.	Name of Work	Tender Document Fee + e-Service Fee	EMD Fee	Approx. Value of the Items	Start date and time	Closing date and time
1	Supply, installation, testing, commissioning of CCTV Camera along with other accessories required for working of CCTV Surveillance System with existing systems at HIPA, Gurugram,	Rs.200+Rs.1000= Rs. 1200/-	Rs.10000	2,60000	02.07.2018 12:00 Hrs.	20.07.2018 15:00 Hrs.

The Bidders can download the tender documents from the Portal: <https://haryanaeprocurement.Gov.in>. The payment for Tender Document Fee and e-service Fee shall be made by eligible bidders / contractors online directly through Debit Cards / Internet Banking Accounts and the payment for EMD can be made online directly through RTGS / NEFT. Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.

2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. He / She will be required to make online payment of Rs. 1,000/- e services and Tender document fee in due course of time i.e. between **02.07.2018 up to 20.07.2018**. In case the intended bidder fails to pay EMD fee under the stipulated time frame, he / she shall not be allowed to submit bids for the respective event / Tender.

3. The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance i.e. on or before **20.07.2018** and make payment via RTGS / NEFT to the

beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective event /Tender at <https://haryanaeprocurement.gov.in>.

The interested bidders shall have to pay mandatorily e-Service fee (tender document fee-Non refundable) of Rs. 1,000/- (Rupee One thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee / e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the following dates:-

Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Closing date and time
1	-	Tender Document Download and Bid Preparation	02.07.2018 12:00 Hrs.	20.07.2018 15:00 Hrs.

Important Note:

- 1) The bidders have to complete 'Bid Preparation & Submission' stage on scheduled time as mentioned above. If any bidder failed to complete his/her aforesaid stage in the stipulate online time schedule for this stage, his/her bid status will be considered as 'bid not submitted'.
- 2) Bidder must confirm & check his / her bid status after completion of his / her all activities for e-bidding.
- 3) Bidder can rework on his /her bids even after completion of 'Bid Preparation & submission stage' (Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Bidder Stage.

Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on Procurement Portal:-

All the bidders intending to participate in the tender processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant’s PAN Card) and Address proofs and verification form duly self-attested. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website-<https://haryanaeprocurement.gov.in>. or contact at the following:-

3. Important Note:-

- (i) Contact our helpdesk on or before prior to 4 hours of the scheduled closing date & time of respective e-Auction/ Tender event.
- (ii) For queries pertaining to ePayment of EMD, please contact the helpdesk at least 2 I-Displayiness days prior to the closing date & time of eAuction/Tender event.
- (iii) Help-desk support will remain closed during lunch break i.e. from 1:30 PM upto 2:15 PM on each working days.

Office Address for Training workshop 1st, 2nd Friday (from 3:30 pm upto 6:00 pm) and 4th Saturday (from 11: 30 am upto 3:00 pm) of each month		
Nextenders India Pvt.Ltd Municipal Corporation Near B.K.Chowk, Opp. B.K. Hospital NIT, Faridabad Contact No: 8743042801/9310335475	Nextenders (India) Pvt. Ltd. Public Health Division No 2 Hisar Model Town Opp. N.D Gupta Hospital Hisar Contact :9034357793	Nextenders India Pvt.Ltd Nirman Sadan (PWD B&R) Plot No.- 01, Basement, Dakshin Marg Sec- 33 A, Chandigarh -160020 Contact: For Support- 1800-180-2097, 0172-2582008-2009

(iv)For Support – 1800-180-2097

- (v) Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- (vi) In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate / power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Information Technology Act 2000. Unless or until the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- (vii) In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- (viii) The same procedure holds true for the authorized users in a private / Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

(ix) **Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T. and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://haryanaeprocurement.gov.in>

(x) **Download of Tender Documents:**

The tender documents can be downloaded free of cost from the eProcurement portal

<https://haryanaeprocurement.gov.in> and <https://hipaco.in>

(xi) **Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates as defined in the online Notice Inviting Tenders.

(xii) **Bid Preparation (Technical & Financial) Online/offline Payment of Tender Document Fee, e-Service fee, EMD fees**

- i. The online payment for Tender document fee, e-Service Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and e-Service Fee can be made by eligible bidders / contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS/NEFT.
 - a. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.
 - b. The electronic payments gateway service shall be integrated with the system very soon till then it will be submitted manually.
- ii. Hence, the bidders have to provide information and credentials relate to manual payment submission at single portal e-Procurement system, under Technical Envelope of the respective tenders.
- iii. The bidders shall **upload** their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid).

The bidders shall **quote** the prices in Financial bid format.

Important Note:

- (A) **Bidders participating in online tender shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <http://haryanaeprocurement.gov.in>**

- (B) For help manual please refer to the “Home Page” of the e-Procurement website at <http://haryanaeprocurement.gov.in> and click on the available link ‘How to...?’ to download the file.

**Tender Document for Supply, installation, testing, commissioning of CCTV
Camera along with other accessories required for working of CCTV
Surveillance System**

PART-I

Technical BID

(ELIGIBILITYPARAMETERS)

Ser No	Description	Remarks
1.	Name of the Supply Agency	
2.	Address along with Phone No	
3.	Registration/GST No.(Copy enclosed)	
4.	Earnest money Tender, e-Service fee, EMD fees (Online)	
5.	Name of contract person with Address and phone No	
6.	Support Infrastructure Details	
7.	Financial Position (annual turnover from Rs. 25 Lacs or above.(copy attached)	
8.	Experience(Minimum 3 years)(copy attached)	

Note:

- I. The opened technical bids shall be evaluated by a Technical Evaluation Committee (TEC) constituted for the purpose. The Committee will recommend the most suitable proposal for acceptance of the competent authority. Successful bidders will be informed of the decision.
- II. Such clarification on the technical aspects of the bid would not entitle the Bidder to change or cause any change in the substance of the bid submitted or price quoted. Also it will not imply that bidder's bid has been accepted for further processing.

PART-II
Financial Bid

Rates to be quoted for supply and installation of CCTV cameras including Service Tax, GST or any other charges etc.

Sr. No	Description	Quantity		Rate quoted (including all taxes)
1	CCTV IP camera(Hik Vision) Dome	13	Nos.	
2	CCTV IP camera(Hik Vision) Bullet	02	Nos	
3	Dlink POE Switches 04 ports	01	Nos	
4	Dlink POE Switches 08 ports	02	Nos	
5	NVR Hik Vision DS-7716NI-E4 with 4TB Hard disk	01	Nos	
6	Dlink CAT6 Ethernet Cable	06	Box	
7	PVC conduit Pipes Accessories	550	Mtrs	
8	2U wall Mountable Rack	01	Nos	
9	HDMI cable- 20 meters(Branded)	03	Nos	
10	DP to HDMI converter	03	Nos	
11	Installation, configuration and integration in existing network charges			

Note: **Bidders are advised to kindly visit the site before uploading the prices bid in the e-tender (See Annexure –I).**

The actual length of cable and PVC conduit shall be as per actual consumption

Key Features

1. 2 megapixel HD (1920 × 1080) resolution , 4mm/6mm
2. Standard video compression with high compression ratio
3. Progressive scan CMOS, capture motion video without incised margin
4. Support dual stream, and the sub-stream for mobile surveillance
5. High-performance and long service life Infrared LED, Approx. 20 to 30 meters IR range
6. IR cut filter with auto switch
7. PoE (Power over Ethernet)
8. Ingress Protection level: IP66

9. Electronic shutter for different surveillance environments
10. Other functions: alarm, reset button, mirror, etc.

Terms and Conditions:

1. Online bids under two bid systems will be accepted for the work.
2. Offers can be quoted on a lump sum amount basis which includes all the charges at FOR destination.
3. The Tender offer should be valid up to 30 days.
4. The supply order will only be placed after the demonstration/final inspection and approval by the purchase committee/ competent authority as may be intimated. Payment against Bill invoice shall be released within 60 days only after receipt of store. No interest will be paid on the delayed payment of stores.
5. The minimum warranty period will be 3 years unless an increased period is specifically mentioned in the specification.
6. The successful bidder for any reason fails to supply the items as per time schedule, specification etc., the undersigned will have the right to cancel the order and forfeit the security deposit available with the HIPA
7. The EMD of unsuccessful bidders shall be refunded
8. Successful bidder shall be required to submit performance guarantee in the form of DD in favour of Haryana **institute of Public Administration** equivalent to 10 % of project cost for the period of 3 years.
9. Arbitration: In the event of any dispute arising between both the parties i.e HIPA and Party, under these conditions or any conditions contained in the Work Order or in connection with this contract, the same shall be referred to the sole arbitration of the Director General, HIPA or some other persons appointed by him. The award of the arbitrator shall be final and binding on both the parties to this contract.
10. Jurisdiction: The order executed will be subject to Indian law and local courts at Haryana only.
11. Director General, HIPA will reserve the right to accept or reject any or all the quotations received without assigning any reasons whatsoever.

Director General, HIPA

Annexure –I

Sr.no	Location	No. of camera
1	Gandhi hall (Ground floor)	02
2	Room No 111 (1 st Floor)	01
3	Room No. 201 (2 nd Floor)	01
4	Room No. 219 (2 nd Floor)	01
5	Computer Lab-I (2 nd Floor)	01
6	Computer Lab-II (2 nd Floor)	01
7	Room No. 301 (3 rd Floor)	01
8	Room No. 304 (3 rd Floor)	02
9	Room No. 314 (3 rd Floor)	01
10	Room No. 322 (3 rd Floor)	02
11	Computer Lab-III(3 rd Floor)	02